



Business Services

The firm is known for pragmatic solutions, client service, cost effectiveness, quality, efficiency, excellence, and the depth and knowledge of its professionals. At Bereskin & Parr LLP, each member of the firm takes pride and ownership in their work and demonstrates service excellence in everything they do. Being a member of our award-winning team will provide you with an opportunity to work and learn with some of Canada's best-known and experienced IP professionals.

Bereskin & Parr offers a stimulating work environment that is also supportive, collegial, and team oriented. We are committed to investing in the future of our employees as we provide extensive training when they arrive and throughout their careers with the firm.

In addition to challenging work and a convenient, attractive downtown location, the firm offers a competitive compensation and benefits package with a focus on assisting our employees to maintain a healthy lifestyle and plan for their financial future.

In addition to legal assistant and clerk roles, we offer a wide range of other opportunities in accounting, facilities, human resources, marketing, and technology.

We are looking for dedicated individuals who strive for excellence and take pride in the quality of their work. Candidates that are detail-oriented, client-focused, and strong team players are encouraged to submit their applications.

Our Benefits Package Include

- Medical & dental coverage
- Long-term disability
- Life insurance and AD&D insurance
- RRSP matching plan
- Employee Assistance Plan
- Tuition reimbursement
- Three weeks vacation to start
- Discounted rates for auto and home insurance
- Subsidized gym membership program
- Flexible working hours
- Business casual dress code
- Summer hours

Current Opportunities

Andrew's manual link test to job posting. </career/administrative-assistant-1-year-contract>.